
WELCOME TO TROY JUNIOR SENIOR HIGH SCHOOL

Troy Junior Senior High School is organized and administered for the purpose of helping each individual student develop to his or her greatest potential. At this school students are encouraged to become involved in their own education and take advantage of all of the opportunities offered. It is our desire that they succeed.

This handbook is prepared for you, the parents and students of Troy Junior Senior High School, but contains a great deal of information of interest to all members of the community.

Read this handbook carefully. It should serve as a guide to the opportunities, established traditions and student regulations. The school policies listed have been approved by the Board of Education. However, this is by no means a complete list of procedures. Those of us who are responsible for the operation of this school believe that practicing good judgment, common sense, courtesy, and respect for others contributes to a wholesome educational environment.

Have a great year and...GO TROJANS!

Brad T. Malm, Principal

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The purpose of this handbook is to inform student, parents, and staff about the policies of Troy Junior-Senior High School. It does not attempt to include all policies, and is not a legal document. Complete school and district policies are available for public use in the school and district offices.

SCHOOL HOURS

Students are permitted inside the school at 7:30 A.M. Before this time, students must be under direct supervision of a staff member. Students need to make arrangements with staff to be in the building before 7:30 A.M. The building will be locked at 4:00 P.M. each day, except for supervised activities.

OFFICE

The office is open from 8:00 AM until 4:00 PM.

Office machines may not be used for personal student use. Students must have a note from a teacher when the copy machine is needed for class requirements.

VISITORS

Parents are always welcome to visit the school. Visitors are required to check in at the office and obtain a visitors pass and are expected to leave when their business is completed. NO student visitors will be accepted. Exceptions to this policy are when the visitor is actually participating in the class as a guest speaker or when the principal has approved a special request. Persons who loiter about the school will be treated as trespassers and will be reported.

SCHOOL CLOSURE

When school must be canceled or delayed due to severe weather or other emergency situations, announcements will be made on local radio and television stations.

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MISSION OF TROY HIGH SCHOOL

Troy Junior/Senior High School is dedicated to the empowerment of students to become responsible and productive members for society through education for a lifetime.

SCHOOL PHILOSOPHY

As members of a small and relatively socially isolated community, the students of Troy High School will graduate to a society that is quite different from the one in which they were raised. The educational program must facilitate the transition to the larger “world community” by focusing on the needs of the future. Students must have the academic, vocational and social problem solving skills to cope with a rapidly changing world. A meaningful education is one that builds bridges between the students’ current and future environments.

Efforts by faculty, administration, and the community will be required in facing this challenge. The result will be students who are more self-reliant and successful in the “real world”.

WE BELIEVE:

1. Communication between students, staff, and the community must be a top priority to ensure that the school meets community needs and to make best use of community resources.
2. Academic courses are aligned with state standards and evaluated in terms of skills needed now, and in the future.
3. Professional technical programs must be available to all students. Programs will correlate with academic areas and career planning.
4. Social and personal problem solving skills are critical for successful adult living. These skills should be a focus of all school programs, including extracurricular activities.
5. Ongoing evaluation of all program areas is necessary to ensure consistency with state standards, and the philosophy of the school.

TROJAN PRIDE

The success and strength of our school is based on mutual respect between teachers and students and between the school and the community.

We expect all students to do well, and we expect students to work hard in the classroom and in extracurricular programs. Each student may expect all help needed to succeed in reaching his/her chosen goals.

Troy Jr.-Sr. High School has received recognition for several excellent programs. We do well, and we expect to do better because of dedicated efforts by students and teachers, and because of strong support from the community. Conduct yourself with pride and responsibility. You are part of the Troy community, and what you do matters.

TROJAN FIGHT SONG

On Troy Trojans, On Troy Trojans,
FIGHT, FIGHT, FIGHT, FIGHT, FIGHT!
Orange and Black, we’re out to win,
So fight with all your might, fight, fight, fight.
Keep on fighting on through high school,
Fight with all your might.
We’re out to win this game so fight, fight, fi-i-ight!

BELL SCHEDULES 2009-2010

Doors Open/Buses Arrive	7:50
First Bell.....	8:13
Tardy Bell	8:18
Period 1	8:18 - 9:09
Period 2	9:13 - 10:04
Period 3	10:08 - 10:59
Period 4	11:03 - 11:54
Lunch	11:54 - 12:24
Period 5	12:29 - 1:20
Period 6	1:24 - 2:15
Period 7	2:19 - 3:10
Bus Departure	3:20

BELL SCHEDULE FOR 1:30 RELEASE

Period 1	8:18 - 8:53
Period 2	8:57 - 9:32
Period 3	9:36 - 10:11
Period 4	10:15 - 10:50
Period 5	10:54 - 11:29
Period 6	11:33 - 12:08
Lunch	12:08 - 12:28
Period 7	12:42 - 1:17

BELL SCHEDULE FOR 2 HOUR DELAY

Period 1	10:25 - 10:58
Period 2	11:02 - 11:35
Period 3	11:39 - 12:12
Lunch	12:12 - 12:42
Period 4	12:46 - 1:19
Period 5	1:23 - 1:56
Period 6	2:00 - 2:33
Period 7	2:37 - 3:10

ASSEMBLY SCHEDULE

Period 1	8:18 - 9:02
Period 2	9:06 - 9:50
Period 3	9:54-10:38
Period 4	10:42 - 11:26
Period 5	11:30 - 12:14
Lunch	12:14 - 12:40
Period 6	12:44 - 1:28
Period 7	1:32 - 2:16
Assembly.....	2:20 - 3:10

ACTIVITIES SCHEDULE

Period 1	8:18 - 9:05
Period 2	9:09 - 9:56
Period 3	10:00 - 10:47
Period 4	10:51 - 11:39
Activity Period	11:39 - 12:09
Lunch	12:09 - 12:39
Period 5	12:42 - 1:29
Period 6	1:32 - 2:19
Period 7	2:23 - 3:10

ACADEMIC REQUIREMENTS

1. CURRICULUM

COURSES OFFERED AT TROY HIGH SCHOOL

- * Requirements
- ^ Humanities
- **College Prep Courses
- (1/2) Semester
- DC Dual Credit
- Must have 2 credits of life sports in grades 9-12

7 th Grade	8 th Grade	9 th Grade	10 th Grade	11 th Grade	12 th Grade
* English 7	* English 8	* English I	* English II	* English III	* English IV (DC)
* Social Studies 7	* Social Studies 8	* Earth Science	* U.S. History I	* U.S. History II	* Government
* Science 7	* Science 8	* Algebra I	* Biology	** Chemistry	* Economics (1/2)
* Math 7	* Math 8 (Pre-Algebra)	* ^ World History	* Health / Speech (1/2)	** Algebra II	** Physics
* Health 7 / Keyboarding (1/2)	* Health 8 (1/2) / Study Skills	Basic English	* Geometry	Wildlife Science	Advanced Math (DC)
* Physical Ed.	* Physical Ed.	^ Band	^ Art	Environmental Sci. (DC)	Environmental Sci. (DC)
Band	Band	^ Chorus	Life Sports	Health Professions (DC)	Wildlife Science
Study Hall	Study Hall	* Computer Applications I	^Band	^ Band	Health Professions (DC)
Art	Shop 8	Agriculture I	^Chorus	^ Chorus	Statistics (1/2, DC)
Careers	Art	Pre-Algebra	Business Technology	^ ** Spanish II	Calculus (1/2, DC)
	Careers	Photo Shop	Agriculture II	Accounting	^ ** Spanish II
		Art	Photoshop	Agriculture III (Welding)	Calculus (1/2, DC)
		Life Sports		^ Art	Senior Projects
					^ Band

ACCREDITATION/SCHOOL CURRICULUM

Troy Jr./Sr. High School is fully accredited by the State of Idaho and by the Northwest Association of Accredited Schools. All teachers are certified for the courses to which they are assigned.

The school curriculum provides a solid foundation of course work for students who will enter the job market following graduation and for students who will enroll in college and vocational-technical schools.

The curriculum offers all courses necessary for admission to Idaho Institutions of higher learning. Attention is also given to the needs of students who will attend out-of-state schools.

DUAL CREDIT

Dual credit courses are defined as courses taken for both high school and college credit. Students are encouraged to take dual credit courses their junior and senior years. Programs generally require a 3.0 GPA to earn credit. See counselor and course descriptions for information on course offerings.

2. GRADUATION REQUIREMENTS

TROY GRADUATION REQUIREMENTS

English.....	8	semester credits
Math.....	4	semester credits
Speech	1	semester credit
Health	1	semester credit
Science.....	4	semester credits
Computer I.....	2	semester credits
U.S. History I.....	2	semester credits
U.S. History II	2	semester credits
U.S. Government.....	2	semester credits
Economics	1	semester credit
Physical Education	2	semester credits
Humanities.....	4	semester credits
Electives	13	semester credits
Total.....	46	semester credits

Troy High School requirements include World History, which fulfills 2 of the Humanities requirements.

A third year of Math and a third year of Science are required for admission to Idaho's Public Colleges and Universities. ACT or SAT scores are required for admission to all academic programs. It is recommended that students take the ACT or SAT during the spring of their junior year so that they may retake the test the fall of their senior year in order to improve their scores if necessary.

High School classes taken in junior high will be listed on the student's high school transcript. He/she may also elect to obtain high school credit for these classes. In order to do this, parents must submit a letter to the office requesting the credits be awarded.

ADDITIONAL GRADUATION REQUIREMENTS FOR THOSE STUDENTS ENTERING HIGH SCHOOL IN THE FALL OF 2009 OR LATER

1. Mathematics 6 Credits: Including Algebra I and Geometry or classes that meet Algebra I and Geometry Standards. 2 credits must be taken in the last year of HS
2. Science 6 Credits: (4 of these credits must be a lab science)
3. Senior Project: Required including oral presentation, project and written report.
4. College Entrance Exam: ACT, SAT, Compass by the end of 11th grade (Paid for by State)

GRADUATION REQUIREMENTS AND THE ISAT

Students in grade 10 must achieve a score of “proficient” or higher in all sections of the ISAT during the spring administration of the test to meet graduation requirements. Any student that does not achieve a “proficient” score will have the opportunity to continue taking the test during the available test window during their junior and senior year, or until a score of “proficient” is achieved.

Students who have not scored “proficient” on all sections of the ISAT by fall of their senior year may petition the school board to graduate using the alternate route. The first opportunity students have to utilize this option is fall of their senior year unless they receive special education services.

ALTERNATE ROUTE TO GRADUATION

Students who do not meet the ISAT graduation requirements may petition the school board to graduate using the alternate route. The alternate route to graduation consists of students earning points in four categories; supporting information, assessments, end of course assessments and a portfolio/performance measure through the Senior Projects Class. The individual student project or portfolio will be developed and scored by a committee consisting of the student, an administrator, community members, and teacher(s) from the subject area(s) to be measured.

3. CLASS STATUS

Students will continue to be classified in the appropriate class with their peers for that school year if, at the beginning of the year, they have passed the minimum number of credits:

FRESHMAN.....	No minimum
SOPHOMORE.....	At least 6 credits
JUNIOR.....	At least 21 credits
SENIOR.....	At least 32 credits

4. GRADES

GRADING SYSTEM

Grades for a class are based on an average of test scores, homework, daily participation, in-class assignments, and effort.

A - (90-100)
B - (80-89)
C - (70-79)
D - (60-69)
F - (0-59)
P - Passing
I - Incomplete

Grades are assigned in numerical value for the purpose of figuring grade point averages:

A = 4.00
B = 3.00
C = 2.00
D = 1.00
F = 0.00

Courses graded as P or I are not part of the grade point average.

5. HONORS

HONOR ROLL

To be appointed to the honor roll, a student must have at least a 3.50 quarterly grade point average. Honorable mention will be between a 3.00 and 3.49 grade point average.

NATIONAL HONOR SOCIETY

The Troy Chapter of the National Honor Society is composed of sophomores, juniors, and seniors. Members are asked to apply on the basis of the criteria below. Membership is determined by the vote of a faculty council.

- **Scholarship:** a student must have a cumulative GPA of 3.5
- **Leadership:** student should demonstrate that he/she has leadership ability
- **Character:** student is honest, responsible, fair, courteous, and cooperative
- **Service:** student is willing to serve the school, classmates, and community

All members must maintain the standards by which they were selected in order to maintain membership in N.H.S.

6. GRADE REPORTS

PROGRESS REPORTS

Progress reports will be issued every three weeks throughout the year. When a student's grades are a concern, parents are encouraged to make appointments with the teachers to discuss how best to bring up the grade by the end of the grading period. Progress reports may be mailed home upon parental request. Parents also encouraged to use the Parental Access Support System (PASS) to check student progress. Information regarding PASS is available at the office.

REPORT CARDS

Report cards are issued four times a year, at the end of each quarter. Questions about grades or possible errors should be brought to the office within a week of the time grades come out. Incomplete grades must be made up within one week, unless the student has special permission to take longer, or the grade becomes an "F".

7. SEMESTER TESTING

SEMESTER EXAMS

Course assessments, such as exams, portfolios, projects etc. may be given in courses at the end of each semester. The assessment may count as 20% of the semester grade, averaged in with the quarter grades.

8. NON-STANDARD AND OTHER CONCURRENT COURSES

NON-STANDARD COURSES (Correspondence, Internet, etc.)

(Note: Students transferring to Troy for the first time will be given credit for courses accepted by the accredited high school previously attended).

- A. A maximum of 6 non-standard course credits for graduation requirements will be accepted; correspondence courses will be accepted only from the following schools:
 - University of Idaho
 - Brigham Young University
- B. If the parent (guardian) and the student choose to enroll the student in a non-standard course that is also available to the student at Troy High School, the following will apply:
 1. A correspondence request form will be completed and returned to the school to ensure that the student will have the necessary credits to graduate.
 2. Payment and completion of the course on time is the responsibility of the student and parent.
 3. Prior to the student participating in the graduation ceremony, the school must receive official notification of credit being granted from the credit issuing institution.
 4. The school will make every effort to accommodate the structuring of the student's schedule to allow the student to leave the campus to work on the class taken in a non-standard method. While the student is at school, during the school day (from 8:18 a.m. to 3:10 p.m.), it is expected that students will attend to coursework assigned in classes taken at Troy High School. School facilities may be used before

and after school for correspondence work after obtaining an approved District Use of Facilities Form. (Forms may be picked up in the office.)

5. Any other arrangements for non-standard coursework must be approved by the administration.

* Other than for meeting specific graduation requirements (as above), students are encouraged to take non-standard high school and advanced level courses, not offered at Troy, which are offered by the agencies listed. Such courses will be counted as elective credits.

IDAHO DIGITAL LEARNING ACADEMY (IDLA)

At the discretion of the Principal or designee students may be selected to take IDLA courses in the following cases:

1. Need to make up credits in order to graduate on schedule;
2. Are eligible for hospital or homebound programs;
3. Are interested in advanced placement or dual credit courses;
4. Want to supplement their curriculum by taking course(s) not offered at their school;
5. Have scheduling conflicts;
6. Want to accelerate their academic program by taking additional courses to facilitate early graduation;
7. Are excused from being physically present on the campus of their school of record for an extended period of time.

Students may be denied the privilege of IDLA enrollment if their academic and behavioral record does not indicate the academic ability and self-discipline needed to succeed in online classes. The District shall pay the IDLA cost associated with students who take IDLA classes as part of their normal school day

9. SUPPLIES

TEXTBOOKS

Textbooks are provided at no charge. Students are responsible for books issued and will be charged for damages or replacement.

PHYSICAL EDUCATION FEES

Students who are in a Physical Education class need the P.E. uniform, which may be purchased from the school for \$25.00.

JUNIOR HIGH SCHOOL SUPPLY REQUIREMENT

To foster the habit of good organization, students in the seventh and eighth grade are required to have and use one 3 ½ inch binder or “Trapper Keeper” with an individual folder for each class, a pencil pouch, daily planner and loose-leaf college-ruled paper. This binder will be taken to each class.

10. COMMENCEMENT

COMMENCEMENT

Students are invited to graduate at Commencement Exercises only in the following cases:

- The student has successfully completed the requirements for a Troy High School diploma.
- The student has transferred to Troy High School and fulfilled the remaining graduation requirements presented at that time.

Students who have not completed graduation requirements should see the counselor and/or principal to make plans to earn their diploma. This may involve correspondence courses or re-enrollment in the regular program.

EARLY GRADUATION

Students may graduate early upon prior approval of the administration. Students wanting to graduate early should contact the counselor of their intention to do so at the beginning of their sophomore year or as early as possible.

Students graduating early are eligible to be Valedictorian or Salutatorian if they have at least 49 credits at the end of the seventh semester.

SCHOOL AND DISTRICT POLICIES

1. ENROLLMENT

CLASS SCHEDULE CHANGE

Any change in a class schedule must be made during the first five days of the semester. Make an appointment with the counselor during the class to be changed or during study hall. Notify the teacher from whose class you will be absent before meeting with the counselor. If a student elects to not take one of the classes offered during a particular period, they may be asked to make arrangements to leave the building during that time and declare the period as a home-schooling period.

TEACHER AIDES/OFFICE AIDES

Seniors and juniors who wish to assist teachers may request assignment at the counselor's office during the first week of the semester. A 2.50 cumulative grade point average is required. Exceptions may be made for sophomores with a cumulative GPA of 3.5 upon request.

Assignments are available with high school and elementary teachers and at the office. Requests to work in a particular area will be honored whenever possible. These assignments earn one credit per semester as a Pass-Fail course.

WORK RELEASE

When available, Junior and Senior students may be allowed to leave school with a note from their employer for work if there is no conflict with required courses. The principal must approve this.

Students who work for their parents from time to time during the year may obtain work release forms from the principal's office. A note from parents is required.

WORK STUDY RELEASE

Professional technical education cooperative programs are assigned through the vocational agriculture and business departments. These programs for seniors are extensions of class work in these departments. Release from seventh period for an approved job is the usual rule; school credit is earned for these programs.

WITHDRAWAL FROM SCHOOL

A letter from parents must be presented before a student is allowed to withdraw from school.

A student who is withdrawing from school should come to the office and get a withdrawal form before first period of the last day of attendance. The student will turn in books each period during the day and have the form signed by each teacher.

The student will get other necessary signatures during the day (athletics, lunchroom, library). The form is to be turned in to the office at the end of the day. All fees and fines must be paid before a student checks out.

DRIVER'S LICENSE AND ID 49303A

Any student under the age of 18 who drops out of school, or is expelled, will be reported to the Idaho Transportation Department for revocation of their driver's license. This is law as of 1996 Idaho Code 49303A.

2. ATTENDANCE

School policy requires a student be in attendance at least 90 percent of the time school is in session in order to receive credit for courses taken. A student may not miss more than 9 days in a semester, whether the absences are excused or unexcused.

To prevent a student from unknowingly losing credit because of more than nine (9) absences, the attendance office will notify the student and parent/guardians on the fifth (5) absence during the semester. If there are unusual circumstances making the absences unavoidable, such as documented protracted medical illness, death in the family, etc the principal may waive loss of credit.

The first violation of the 90 percent attendance policy while in high school, the student will have to apply for an attendance waiver, which will be approved or denied by the principal. An attendance committee will review future violations. Any student who loses credit, by either process, may appeal this decision to the board of trustees.

Absences due to school-related activities are exempted from the 90 percent attendance policy. A list of these activities is on file at the principal's office.

EXCUSED ABSENCES

Students will be excused for absence due to personal illness, illness in the family, which necessitates an absence, or an emergency.

- A. The student will turn into the office a written excuse for the absence upon return to school. Parents may also call the school before the day begins to excuse the absence. The note must state the specific reason for the absence. If the reason is not stated, the absence will be unexcused. Students who neglect to excuse the absence through one of the above appropriate methods will be counted as truant.
- B. Students will be given one day for every day missed to make up work when they are absent. Extra days may be given at the discretion of the teacher. Parents are encouraged to request assigned work by contacting the school. If the work is not made up during this time, credit for the work may be reduced or recorded as "zero".
- C. The principal may excuse absences for other reasons such as job interviews and college visitations for seniors, but only if the absence is excused ahead of time.

UNEXCUSED ABSENCES

A student who is absent for reasons that do not qualify as excused, including suspension, will have no additional time to make up the work missed. All work missed must be turned in upon their return.

A student with excessive unexcused absences may be dropped from class or suspended from school.

PREARRANGED ABSENCES

A student, who knows ahead of time that he/she will be absent for field trips, extracurricular activities, or other absences excused by the principal, is responsible for checking with teachers to get assignments for the time that will be missed. The absence will be excused, **but no extra time** will be allowed to make up work. Pre-arranged absence forms are available in the office. Individual pre-arranged absences requests (absences that are not related to school scheduled activities) must be accompanied by a phone call or note form the parent or guardian.

TRUANCY

Truancy or skipping school is defined as not being in attendance during a regular scheduled school day without the knowledge and permission of a parent or guardian or for what would be considered a legitimate reason for absence. **Arriving to class five (5) or more minutes late could be counted as a truancy.**

- A. The absence will be unexcused. The work missed may not be made up and a “zero” will be recorded for classes missed.
- B. The first offense will result in detention, double the time missed, or time to be made up on non-instructional days, and parents will be notified.
- C. A second offense is classified as habitual truancy. The student will be suspended and may have to appear with parents before the superintendent and school board for reinstatement.
- D. Further truanies may be referred to the school board for expulsion.

CONTINUOUS ATTENDANCE

Students are not to leave a classroom without the consent of the teacher in charge. Students leaving without such consent are subject to disciplinary action.

EARLY DISMISSAL

A student who needs to leave school before the end of the day needs to check out through the office. A note from parents is required for appointments, etc.

A student who becomes ill during the school day should come to the office. The parents will be called. The student is to remain at the office until the parents arrive.

Students who leave school without checking out at the office may be counted as truant and assigned to detention.

TARDINESS

A student is counted tardy when not in the assigned seat when the bell rings to begin class, or according to individual classroom teachers rules. **Arriving to class five (5) or more minutes late could be counted as a truancy.**

When a student is tardy, he/she is to report directly to the teacher. An excused tardy requires a note to be presented to the teacher. Unless there are extenuating circumstances, a student is not to take time from one class for conferences with the teacher of another class.

Unexcused tardies are based on each class, **per quarter**. Parents will be notified by mail, and will result in the following school penalties:

- A. TWO unexcused tardies within a quarter will be allowed without penalty.
- B. THREE = 30 minutes of detention
- C. FOUR = 60 minutes of detention
- D. FIVE = 1 day suspension
- E. SIX = Conference to be arranged with student, parent, teacher(s), and principal

* Multiple class tardies will result in conference with parent, teacher(s) and principal depending on the number of tardies and number of classes involved.

3. STUDENT SAFETY AND PROPERTY

FIRE DRILL & LOCKDOWNS

Fire drills and lockdowns are conducted monthly to ensure that staff and students are familiar with plans for evacuating the building in case of emergency.

FIRE DRILL

When the fire alarm sounds:

- A. Stop work immediately. Leave books and materials at your desk.
- B. Students are to walk in single file quickly (but not run) out of the room and proceed to the safety area designated for that classroom.
- C. Students should line up in the safety area so that their teacher can make a count of the group.
- D. The fire alarm will ring continuously until the building is cleared. This will take about one minute. After the alarm stops, wait for a signal on the regular school bell, and then return with the teacher to the classroom.

LOCKDOWN

- First person to notice an intruder (person with a weapon or person who is upset or acting out of control) will notify principal.
- “This is a lockdown” will be announced.
- Students should sit on floor out of line-of-sight of windows and doors, if possible.
- **Do not use phones or intercom unless your room is called or there is a life threatening emergency in your room. Keep all lines of communication clear of non-emergency talk!**
- No noise or talking during this time.
- Once the area is secure, do not let anyone in your room before confirming their identity.
- Students in the hallway should go to the closest available classroom.
- Students at outside PE classes or recess will follow the directions of the instructor or duty person.

LOCKERS

Students will be assigned one locker at the time of registration. Lockers should be kept neat and clean. Students may not change lockers without permission from the office.

The school is not responsible for stolen items. Lockers should be locked when the locker is not being used. Locks will be put on any unassigned locker after the first day of school.

Students are advised not to bring large sums of money or other valuables to school. When it is necessary to bring money to pay fees, fines or charges, students should take care of these payments at the office immediately upon arriving at school.

Lockers are for the use of the students, but they are the property of the school. Unannounced searches of lockers and any other materials on school property may be conducted at any time during the year. Searches may include the use of drug-sniffing dogs.

LOST AND FOUND

Please turn any lost and found items into the office. Check for lost items at the main office. Fines will be assessed for lost books. **DO NOT BRING VALUABLES TO SCHOOL. DO NOT STORE VALUABLES IN YOUR LOCKER.** The school cannot guarantee the safety of students' possessions.

BACKPACKS

In order to keep the classroom environment safe and orderly backpacks will not be permitted in the classroom. Students are encouraged to not overload their backpacks so the weight is excessive. Locker hooks are not designed to hold the weight of a heavy backpack.

FIREARMS

The Troy School District #287 has a "zero tolerance" for students who bring firearms to school. Possession and/or use of firearms, which include but are not limited to, pistols, revolvers, and rifles, at school or at any school-sponsored activity without prior permission of school officials, will result in expulsion from school for a period of one year (see Idaho Code 18-3302D).

The District will not admit students who have been expelled from another school district for a violation of the Gun-Free School Act until the student has completed the expulsion for not less than one year. As with all suspensions and expulsions, due process hearing rights will be followed.

4. STUDENT CONDUCT

DRESS CODE

Established by staff, school board and Student Council. Any student violating the dress code policy may be given a change of clothes, or sent home to change if necessary. ~~and~~ Parents or guardians will be notified each time a student is asked to leave because of inappropriate attire. Students who are insubordinate or refuse to change the improper attire, or repeat dress code violations shall be subject to disciplinary action up to and including suspension or expulsion, depending on all the facts and circumstances, for violating the standards of student conduct

- A. Clothes must be clean, neat and in good repair.
- B. Students must wear shoes.
- C. Hair must be clean and neatly groomed.
- D. See-through, low cut or abbreviated shirts or blouses are not allowed.
- E. Under garments must be covered (i.e. spaghetti straps will not be allowed and underwear will not be exposed).

- F. Dress will not distract from the educational process. Some styles and fashions that are acceptable for street wear may not be appropriate for school.
- G. Clothes that advertise or promote sex, alcohol, drugs, or tobacco are not allowed.
- H. No hats/hoods will be worn in the building during school.

DISPLAY OF AFFECTION

Excessive display of affection (generally defined as anything more than holding hands) may be embarrassing to others. Students whose behavior on school grounds, on busses, or school activities is considered inappropriate will be advised to refrain from the behavior. Repeated offenses or an unwillingness to do so will result in disciplinary action.

FOOD IN THE CLASSROOM

Food and drink other than water will only be allowed in the commons area and hallways. Exceptions can be approved through the office. After an initial warning, failure to comply with this policy may result in informal or formal detention, depending on how flagrant the offense.

FACULTY ROOM

The faculty room is for use by teachers and staff only. Student aides are allowed entry when they are making copies for teachers. Students must knock before entering during lunch.

CHEATING AND PLAGIARISM

(adapted from New York University and Mississippi University for Women)

Students are expected to do their own work with the highest standards of honesty. Cheating includes, but is not limited to giving or using prohibited written and/or oral information during tests, quizzes, or examinations; stealing, buying, selling or any other use of an examination before it has been administered; copying ideas or facts from another’s paper during a test situation or **homework**; obtaining or giving specific information which will be on a test before the test is administered; deceitfully altering any assignments or the instructor’s markings; copying computer programs or writing computer programs for other students; or stealing, buying, or selling essays or other assignments.

Students will receive no credit for any work or testing on which they have been caught cheating. Plagiarism is presenting someone else’s work as your own. It is important that words, passages, paraphrased passages, facts, and ideas from someone else’s work be acknowledged accurately and completely.

Four ways to avoid plagiarism: 1) when taking notes from any written material, summarize it in your own words. Even these summaries need to be documented as to their source. 2) If copying oral information, make sure you copy it accurately and give credit to the author. 3) When you allow someone else to copy your own work and allow him/her to present it as his/her own or if you submit a copy of someone else’s work, this is plagiarism. Do your own assignments. 4) You are responsible for any work you submit. Although you may not have intended to plagiarize, failing to acknowledge sources still means you have plagiarized.

- First Offense 0 Credit for work or assignments students have plagiarized at teacher discretion
- Second Offense 0 Credit and Formal Detention
- Third Offense 0 Credit and 1 Day Suspension
- Fourth offense 0 Credit and 1-3 Day Suspension

HARASSMENT

Malicious or Intentional Harassment is defined to include ethnic slurs, racial jokes, verbal or physical abuse, hazing or other offensive or persistently annoying conduct directed at someone’s

sex, race, color, national origin, age, religious belief, ethnic background, sexual orientation or disability that:

- Has the purpose or effect of creating an intimidating or hostile environment.
- Unreasonably interferes with an individual's educational performance.
- Otherwise adversely affects an individual's educational opportunities or mental well-being.

Harassment also includes an act of retaliation taken against (1) any person bringing a complaint of harassment, (2) any person assisting another person in bringing a complaint of harassment, or (3) any person participating in an investigation of an act of harassment.

LOITERING

Non-students or suspended students are not permitted to loiter on school grounds. Persons who do not leave when asked to do so or return after having been asked to leave will be turned over to local law enforcement agencies and charges will be filed.

VANDALISM

Students who deface or destroy school property will be required to pay for repairs. In cases of willful destruction, charges will be filed with law enforcement agencies.

MISUSE OF TECHNOLOGY

Troy Net Code of conduct

- A. To follow the SD287 Network Acceptable Use Procedures and Code of Conduct.
- B. Network administrators have the right to review any material stored in SD287 Network servers/computers and to edit or remove any material which they, in conjunction with school administrators, believe may be unlawful, obscene, abusive, or otherwise objectionable and I hereby waive any right of privacy which I may otherwise have to such material.
- C. The Troy School District will not be liable for any direct or indirect, incidental, or consequential damages due to information obtained via use of the SD287 Network, including, without limitation, access to public networks.
- D. The Troy School District does not warrant that the functions of SD287 Network or any of the networks accessible through SD287 Network will meet any specific requirements you may have, or that SD287 Network will be error free or uninterrupted.
- E. The Troy School District shall not be liable for damages (including lost data or information) with the use, operation, or inability to use SD287 Network.
- F. That the use of the SD287 Network, including use to access public networks, is a privilege which may be revoked for violation of the SD287 Network Acceptable Use Procedures and Code of Conduct. Network administrators and or district administrators decide what constitutes a violation of the SD287 Network Acceptable Use Procedures or Code of Conduct.
- G. In consideration for the privilege of using the SD287 Network and in consideration for having access to the public networks, I hereby release Troy School District, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my use, or inability to use, the SD287 Network.

- H. The Troy School District cannot guarantee that students will not encounter objectionable material.

COMMUNICATION DEVICE

The use of cell phones, beepers, or other communication devices are only allowed during breaks and between classes. No communication devices are to be in use while classes are in session. Use of music headphones requires the express permission of the teacher. Communication device use or visibility thereof in class is subject to detention and the device will be confiscated.

- 1st Infraction 30 minute Detention and confiscation until the end of the school day.
- 2nd Infraction 60 minute Detention and item will be kept in the office until parent or guardian can claim it for the student
- 3rd Infraction Suspension and item may be held up to 60 days
- 4th Infraction: 1-3 day suspension and item will be confiscated until the end of the school year
- 5th Infraction: 3-5 day suspension
- 6th Infraction: 3-5 day suspension Conference with student, parent, and principal

While the use of electronic communication devices by students is allowed subject to these rules, the capability of some devices to take, store or transmit pictures is strictly prohibited. It is the District's position that this use poses a threat to freedoms of privacy. Additionally, these devices can be used to exploit personal information and compromise the integrity of educational programs. Accordingly, the use of the camera function of any electronic communication device is strictly prohibited on school premises at all times. Students who violate this provision of the policy will have their electronic communication device confiscated and held until the end of the school year.

Electronic communication device usage by students while riding to and from school on the bus, or on the bus during school-sponsored activities is at the discretion of the bus driver. Distracting behavior that creates an unsafe environment will not be tolerated.

TELEPHONE

The school phones are for business purposes by staff only. Except for emergencies, students may not make or receive personal calls. For non-emergency calls, students should provide his/her own phone card when dialing long distance or making calls to cell phones. Non-emergency calls will not be permitted during class time.

CLASSROOM DISCIPLINE

The classroom teacher has the authority to establish rules for orderly conduct in class to ensure that every student will have the best opportunity for learning. The teacher's authority has the backing of the administration and the school board.

Students who have problems maintaining expected behavior standards may expect all reasonable support from the teacher, counselor and principal. But a student who continues to disrupt a class and interfere with the learning of others will be removed from class.

CONDUCT SUBJECT TO DETENTION OR SUSPENSION

- A. Disrespect of teachers or fellow students. Interfering with the teacher's right to teach or a student's right to learn.
- B. Damage to or theft of school property - a student shall not cause damage, attempt to steal, or steal school property. (The student will also have to pay for necessary repairs.)

- C. Damage to or theft of private property - a student shall not cause damage, attempt to steal, or steal private property either on the school grounds or during a school activity, function, or school event off school grounds.
- D. **Profanity in the school.** (This includes extracurricular activities.)
- E. Lack of sportsmanship at extracurricular activities.
- F. Disorderly conduct in halls, lunchroom, or assemblies.
- G. Fighting.
- H. Throwing snowballs or any object that may cause injury.
- I. Abuse of student driving privileges including reckless driving on or near school grounds.
- J. Use or possession of tobacco, alcohol, or drugs on school grounds or at school related activities.
- K. Intentional Harassment – means a knowing and willful course of conduct directed at a specific student which seriously alarms, annoys, threatens or intimidates the student and which serves no legitimate purpose. The course of conduct must be such as would cause a person to suffer substantial emotional distress.
- L. Malicious harassment on the basis of sex, race, color, national origin, age, religious belief, ethnic background, sexual orientation or disability.
- M. Cyberbullying (see Troy School District #287 TroyNet Access code of conduct below)
- N. Weapons such as knives, clubs, chains, etc. *for guns, see the section on Firearms.
- O. Driving and parking violations.
- P. Communication device use-or visibility thereof in class.

DETENTION

A discipline notebook noting a **formal detention** will be maintained in the principal's office. When a teacher reports a student, the student's discipline history for that quarter is checked, and the resulting consequences of the infraction are recorded.

Any appeal to the disciplinary action must be made prior to the scheduled detention, to avoid additional consequences. Detention is to be served first when there is conflict with sports practice or other activities. It is the responsibility of the student to notify the coach/advisor or absence from practice.

Detention will take place, when needed, from 7:20—8:20 every Wednesday and Friday morning that school is in session. Students will be assigned to detention on the next session following the day of notification, and cannot choose a different time. The principal, in cases of extenuating circumstances, may arrange rescheduling. The entire detention time, up to one hour, is to be served continuously.

Detention is not a study hall. Students will remain quiet and alert. Students who are tardy, who otherwise fail to attend, or who do not follow detention room rules automatically move to the next level of consequences.

Discipline Procedure: Infractions are cumulative. Levels may be skipped when necessary, or reduced when multiple infractions occur in a single day. Parents will be notified by mail.

- 1st Infraction: 30 minutes detention
- 2nd Infraction: 60 minutes detention
- 3rd Infraction: 1-day suspension
- 4th Infraction: 1-3 day suspension
- 5th Infraction: 3-5 day suspension
- 6th Infraction: Conference with student, parent, teacher(s), and principal

* Teachers do have the latitude to assign **informal detentions** for less flagrant offenses. In these instances the supervising teacher will oversee the detention and it will not be noted in the discipline notebook. Failure to show up for informal detention may result in a formal detention.

SUSPENSION

Out-of-School: The administration may suspend a student up to five days. The superintendent may extend the suspension for an additional ten days. The Board of Trustees can then suspend for another five days. Parents will be notified and required to confer with the principal prior to readmittance to school. Suspended students are not allowed on the school grounds nor to participate in any extracurricular activity as a participant **or** spectator.

In School: The student will be placed in supervised isolation during the entire period of suspension. Students are expected to work on assignments. Bathroom privileges will be granted when other students are in classes. Students may bring a lunch from home or a hot lunch will be brought to them. Parents will be contacted and a conference with the principal is required prior to returning to the classroom. Students may not participate nor be a spectator in extracurricular activities while serving their suspension.

Class Suspension: A student may be suspended/removed from class for repeated misbehavior when there is indication that the student is making no effort to correct the problem, or for flagrant misbehavior.

A student who is suspended/removed from class will report to the principal's office each day during the period of suspension. The principal will arrange a conference with the student, teacher and parents.

All Suspensions: Students who are suspended are responsible for all assignments and are to have work assigned during the suspension, completed upon return.

Written notice of such suspension, stating the cause will be sent to the parents; the superintendent's office shall be immediately notified. Due process shall be assured the student.

EXPULSION

In cases of repeated or extreme misconduct, the Troy School District will be asked to expel the student for a period of time or indefinitely, according to Troy School District Policy # 3340. In all cases, due process will occur.

5. STUDENT SERVICES

COUNSELOR APPOINTMENTS

Appointments with the counselor should be made so as not to interfere with class time whenever possible.

Appointments are to be made with the counselor ahead of time, and the counselor is to inform the teacher whose class will be missed.

Counselor appointments may be made at the school office if the counselor is out of the office.

SCHOOL NURSE

A registered nurse from the County Health Department does routine checkups for vision, hearing, and spine curvature for all students.

Health problems can be taken care of by requesting a special appointment at the office, or by directly calling the Latah County Health Department.

STUDENT SUPPORT SERVICES

During the school year a number of services are provided to students in addition to those provided by the school counselors and school nurse. Approved agencies, such as social and health services are sometimes involved in working with students. If you do not want your student to have services such as these please write a letter to the principal stating your desire.

Students with disabilities and their parents have a number of rights and protections. Questions or requests for assistance or information about services for students with diagnosed or suspected disabilities should be directed to the principal or counselor, at 835-2361.

SCHOLARSHIPS AND FINANCIAL AID

Seniors should make an appointment with the counselor at the beginning of the year to start applying for scholarships. Scholarships are announced to seniors, posted on the announcement board, and also posted in the counselor's office and the school website.

SPECIAL EDUCATION

Special Education help is available for any student who qualifies by grades and test scores.

The student may request a special education referral by contacting the resource room teacher or the counselor. Parents and teachers may also request a referral.

Parent permission is required for testing and placement in the special education program. A student's progress in the program is reviewed each year in a meeting of student, parents and teachers.

STUDENT 504 PLANS

Under The Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act of 1973, the Troy School District is prohibited from discriminating against students on the basis of a disability. Troy provides a free and appropriate public education to each student within its jurisdiction regardless of the nature or severity of the disability. The school district ensures that students who need or are believed to need special education or related services will be identified, evaluated, and provided with appropriate educational services.

Section 504 stipulates that students with disabilities have the right to participate in school sponsored extra curricular programs and activities to the maximum extent appropriate to their needs. Students also have the right to be placed in the least restrictive educational environment. To the maximum extent appropriate for the needs of the student, Troy will educate students with disabilities within their regular school program.

To qualify for a 504 plan, a student must have a disability that substantially limits a major life activity. This can be either a long or short-term disability (such as a broken arm).

LIBRARY

The school library contains 9,000 volumes including fiction, nonfiction and reference titles. Various materials are also included in the collection. Fifteen periodicals are subscribed to. The Library receives one newspaper daily. Students, staff, and patrons also have access to the LILI Database for periodicals and other research materials. Students may check out most materials for a renewable two-week period. Some reference materials may be checked out overnight and are due the following morning before school begins. The library is open from 8:00 AM to 3:10 PM daily for student use.

STUDENT COUNCIL

The Student Council is made up of two representatives from each class, grades 7-12, club representatives, and the officers.

Student Council is responsible for working with the staff to coordinate student activities, maintaining good relations between the school and community and representing the student body in establishing rules and regulations for the best order of the school. The officers of the Student Council and Student Body shall consist of a President, Vice-President, Secretary, Treasurer, Assistant Treasurer, and Activities Director. All officers must maintain a 2.6 grade point average and receive a majority vote in an authorized Student Body Election.

2009-2010 Officers:

- President Ryan Ward
- Vice-President Erin Schetzle
- Secretary Cayden Dimmick
- Treasurer Kayla Griffin
- Assistant Treasurer Jacobs Chambers
- Activities Director Hannah Halseth

The Student Council will meet during the last school week of each month. Student Council officers may call other meetings as needed.

Requests for fund raising projects, dances and other activities should be presented at the monthly meeting or referred to an officer for approval.

SCHOOL BREAKFAST / LUNCH

Prices:

Grades 1-6.....	\$1.00 / \$1.50
Grades 7-12.....	\$1.00 / \$2.00
Adults.....	\$1.25 / \$3.00
Extra Milk.....	\$0.25

Students may charge lunches, but may not exceed ten charges.

Applications for free or reduced price lunches may be picked up from the office or the school lunch supervisor. Inappropriate behavior in the lunch line or in the lunchroom will result in disciplinary action or suspension from lunchroom privileges. Students are responsible for clearing their own trays and trash from the table after eating. Lunchroom staff has authority to establish and enforce rules for the lunchroom, with the backing of the principal.

VENDING/POP MACHINES

Vending and pop machines may be used before school, during lunch period, and after school. **They are not to be used during or between classes.** Students who buy products other than water may have the item(s) confiscated until the next appropriate time period. Students with early release must make their purchases before school or during lunch.

SCHOOL INSURANCE

The School District does not provide medical insurance to automatically pay medical expenses when students are injured in school. This is the responsibility of the parents or legal guardians. The District carries only legal liability insurance. Applications for individual insurance policies are available at the office. The coverage for these policies ranges from coverage for school ground accidents to coverage for competitive sports. This insurance is provided by an independent carrier and is not sponsored in any way by the School District.

The policy made available provides coverage for participation in athletics as well as coverage for accidents during school hours outside of extracurricular activities.

Students participating in any competitive sports must have insurance and physical examinations. The insurance may be school insurance or family policy. Physical examination forms are available from the coaches or the office.

*** Prices are determined by the District Office***

ExcelServ of Seattle offers the following coverage and rates:

	Economy Option	Budget Option
Preferred option with extended dental	\$143.00	\$135.00 (without dental)
Summer only	\$43.00	\$35.00
School-time only plan	\$44.00	36.00
Football	\$200.00	\$192.00

Applications for school insurance are available at the office.

BUS REGULATIONS

Students will not be permitted to ride any bus other than their regularly assigned bus after school unless the parents have given the bus driver a written request in advance.

Students who misbehave on the school bus will be referred to the principal for disciplinary action. In cases of repeated misbehavior, a student will be suspended from riding the school bus.

FOREIGN EXCHANGE STUDENTS

Troy High School will accept one foreign exchange student per year. Depending on their age, foreign exchange students will be enrolled in the freshmen, sophomore, or junior classes. The administration, with advice from the counselor, will determine class placement. A foreign exchange student will only be enrolled as a Senior and participate in graduation if they can meet Troy School District graduation requirements.

PARKING/DRIVING

Spaces for student parking are located in front of the main entrance to the Junior /Senior High School. High School students are free to leave during lunch; however a student who needs to leave during class time must get permission from the principal. Speed limit in School Zone is 15 MPH. Students who exceed the speed limit or drive recklessly will be subject to disciplinary action.

Students are not to park in the visitor or faculty parking spaces on school days, including the elementary parking spaces. Violations may be subject to detention.

DRIVER EDUCATION

Driver education is contracted through an outside independent contractor. Any arrangements for this class are the responsibility of the student. In order to be eligible a student must be 14 ½ years of age by the independent contractors determined deadline.

EXTRACURRICULAR ACTIVITIES

ACTIVITY CARDS/PARTICIPATION FEES

A student activity card needs to be purchased by the student to gain admittance to all home athletic events. ALL members of athletic teams and cheerleaders must purchase the \$30.00 student activity card. Students WILL NOT be allowed to participate until they have an activity card.

Students are also assessed a Pay to Participate fee for each sporting activity, which are cross country, football, volleyball, basketball, baseball, softball, tennis, track, and cheerleading, they participate in. The fee for Junior High Students is \$20 per sport and for High School Students is \$25 per sport. The Pay to Participate fee must be paid before the student begins the sporting activity; this includes the first practice. All fees will be paid directly to the office and checks shall be written to Troy High School.

STUDENT ACTIVITIES

New clubs may be organized by contacting the Student Council advisor and the principal.

Intramural sports may be organized through the Student Council.

ACTIVITIES BUSES

Students representing the school in any activity involving transportation in a school vehicle are required to ride the vehicle provided.

The only exception to this rule is when parents request that their child ride with them. The parents must make this request either in person, or with a written release prior to departure with the activity advisor and principal.

All safety regulations posted at the front of the bus apply to activities buses; the following rules of conduct are also in effect.

- A. Shouting out of windows and hanging arms out of windows is not allowed.
- B. Excessive display of affection is not appropriate on the activity bus.
- C. Horseplay and throwing things in the bus or out the windows is prohibited.
- D. Reasonable noise control is required for safety reasons. The driver or advisor will tell students if the noise level needs to be lowered.
- E. Food and drink are not allowed on the bus unless the driver and advisor make an exception.

Students should proceed to the bus immediately following the activity. Roll check will be made before leaving to return home.

Failure to observe these rules will result in suspension from future trips and/or disciplinary action by the principal.

FUNDRAISING

Individual students and groups may not collect money by donation or sales for any purpose, however worthy, without permission from the principal.

Club or organization fund raising projects are approved through Student Council in order to make sure that these projects are spread through the school year as a courtesy to the community patrons who support the various activities by their donations.

EXTRACURRICULAR ACADEMIC ELIGIBILITY

An overall “C” average without any failing grades for the previous grading period and each three week progress reporting period is required for full participation in extracurricular activities for all Junior High and High School students who wish to participate. A student who does not have the required grade average may practice but not compete for a period of two weeks into the next grading period.

At the end of the two-week probation period, a student may request an academic progress check to be reinstated to full eligibility. This two-week progress check is the responsibility of the student.

- A. A student who has a “C” average at the two-week progress check must be maintaining a “C” average at the next scheduled progress check to remain eligible for the remainder of the quarter.
- B. Any student who becomes ineligible twice in one sport season will be dismissed from the team.
- C. Quarter grade average determines academic eligibility at the end of each quarter and impacts the succeeding sports season.
- D. A student whose grade falls below passing level in any class during a grading period may be made ineligible by the teacher until the grade is brought up. The student will remain ineligible until the specified deficiency is made up and the teacher informs the office that the student is again eligible. In this case, a notice of ineligibility will be mailed to the parents.

DANCES AND PARTIES

Clubs and organizations sponsoring dances and parties must have clearance from the principal’s office. The request must be approved and scheduled by the Student Council. Scheduling of supervision must be coordinated with the advisor at least two days prior to the activity.

Dances are usually limited to Troy students and their guests. Dances are for high school students only; the junior high has its own dances.

High school dances are usually held from 9:00 PM until 12:00 AM. Exceptions are made for some formal dances. Junior high dances are held from 7:00 PM until 10:00 PM.

A student may invite a guest by obtaining a guest pass at the principal’s office. This must be done ahead of time, no later than noon on Friday. Guests will not be admitted unless the request is approved by the principal ahead of time.

Guests must be high school age students enrolled at another school. A student who wishes an exception must meet with the principal.

Dance rules and regulations regarding appropriate behavior, tobacco, alcohol, and drugs are the same as usual rules for activities. Any violation is subject to disciplinary action or referral to law enforcement agencies. Troy students are responsible for their guests.

General rules enacted by the Student Council for dances:

- a. No one will be admitted to the dance after the first hour.
- b. Students are not allowed to leave the dance and return.
- c. Lighting and sound level must be reasonable.
- d. In addition to the group advisor, two faculty members or parents must be present for supervision.

ATHLETICS

ATHLETIC CODE

The extracurricular activities program represents the school and the community. Participants are expected to maintain high standards in academic performance, citizenship and sportsmanship.

The teachers and administration of the Troy School District believe that the extracurricular activities program, and the benefits student derive from participation, are enhanced by adherence to the rules and regulations of the Activities Code.

The Activities Code applies to Junior High and High School interscholastic sports and Student Council.

Basic rules are as follows:

1. Students must maintain a “C” grade average for extracurricular eligibility.
2. Unless pre-arranged, a student must be in attendance for the full day to be eligible for practice or competition on that day. Any exception for an appointment or emergency requires a signed excuse from the principal ahead of time.
3. Absences from practice are to be cleared with the coach or advisor ahead of time.
4. A student who is assigned to detention will inform the coach or advisor if there is a conflict with practice.
5. A student who is suspended from a class or school will be ineligible for practice and competition until reinstated.
6. Displays of poor sportsmanship or disrespect for coaches or advisors are grounds for suspension.
7. For Athletics refer to Athletics Code.
8. A complete copy of the athletic code is provided to each student who wishes to participate in extracurricular activities. Extra copies are available at the office.

TROY HIGH SCHOOL LETTERING POLICY

- Each participant will receive a certificate of participation when he or she has participated in any games, matches, or events held for that particular activity for the entire season.
- Students will receive a varsity letter for Football, Volleyball, Basketball, Baseball, Softball, when he/she:
- Has participated in over 40% of the quarters(FB & BB), games(VB) or innings(SB & BB) of that particular activity
- Cross Country, Tennis, Track, and *Cheerleading participants will receive letters if he/she attends all meets or scheduled activities, unless excused for valid reason.
- Each participant who, except for a hardship, would have achieved the requirement for an award may be granted a letter on the recommendations of the “committee for interscholastic activities” (which may include the athletic director and extra-curricular staff at the high school). The participant must have been involved in at least 20% of the games, matches, innings, or events of that activity.

* Cheerleading letters will be given to participants following two sport seasons consecutive or nonconsecutive. Cheerleaders who compete in local, regional or state competitions will receive letters even if they only cheer for basketball due to the amount of time involved in preparing for these competitions. In order to letter for competitions they must compete in at least one long program at a competition.

GATE PRICES/SEASON TICKETS

Athletic programs are financed entirely by admission fees and season tickets.

Gate prices:

- \$5.00 Adults
- \$4.00 Students and senior citizens
- \$3.00 K – 6
- Preschoolers free with parents
- I.H.S.A.A. Pass (cardholder and one guest)
- Teachers (no charge)
- Teachers on duty (no charge for teacher, children or spouse)

Season Tickets: (Does not include junior high games.)

- \$150.00 Family Pass - 2 Adults 2 Children (\$30.00 for each additional child)
- \$60.00 Adults
- \$30.00 Students grades 1-12
- \$30.00 Senior citizens

NOTIFICATION OF RIGHTS AND EQUAL OPPORTUNITY

The Family Educational Rights and Privacy Act of 1974 guarantees eligible students in attendance certain rights regarding the release of student records. See the Principal for details.

RELEASE OF INFORMATION

During the school year, Troy School District receives requests for basic contact information about our students. Under the No Child Left Behind Act, the school is obligated to release basic contact information. You may request that this information be released **ONLY WITH YOUR CONSENT**.

FERPA provides that “directory information” may be disclosed without the prior written consent of the parents or eligible student. “Directory information” includes the following or similar information relating to a student:

1. Student name, address and telephone number
2. Parent/guardian name and address
3. Date and place of birth
4. Grade level
5. Gender
6. Major field of study
7. Participation in officially recognized activities and sports
8. Weight and height of members of athletic teams
9. Dates of attendance
10. Degrees and awards received
11. Most recent previous education institution attended by the student

Parents may request a form from the school office to PREVENT the release of your student’s name, address and telephone number to all requesting agencies, such as military recruiters, colleges and universities, prospective employers and other agencies without a signed release from you.

For more information, please contact the Principal’s office at 835-2361.

STUDENT RECORDS

Teachers, parents, and the student may review a student’s records. Requests should be made through the office, at which time a copy of the Family Educational Rights and Privacy Act (FERPA) will be made available.

PARENT COMPLAINT PROCEDURE (ACCORDING TO TEA AGREEMENT 9.1)

A complaint by a parent of a student against any certified employee acting in the capacity of a classroom teacher shall first be handled by the employee and no action or involvement shall be taken by the District administration until a parent-conference has taken place. If the employee fails to hold such conference with the parent within five (5) school days of the request of the parent, then the complaint process shall automatically advance to the sequence of conferences shown below, beginning with Step No. 1.

The employee may request the presence of the building principal or superintendent or both, at such parent-employee conference. If the parent or the employee is not satisfied with the results of this initial conference, the following sequence of conferences shall be used as needed to resolve the parent complaint

1. Parent-Employee-Building Principal
2. Parent-Employee-Building Principal-Superintendent
3. Parent-Employee-Building Principal-Superintendent-Board of Trustees

If, at any step in the parent complaint resolution process, the employee elects not to be part of the process, then the parent alone shall follow each step as enumerated above in seeking resolution of the problem with the employee. If the problem resolution process reaches Step three (3), above, then such conference or hearing shall be held in executive session at a regularly scheduled or special Board meeting, and the Board of Trustees shall be the final arbiter of the parent complaint against the employee.

If at Step three (3) only, a parent elects to have legal counsel present, the Board of Trustees shall require notification of at least five (5) working days prior to the date of the conference. The employee will be notified by the District of such election of the parent, and the employee at their option and expense shall like-wise be allowed to have legal counsel present.

3. PERSONNEL

FACULTY AND STAFF 2009-2010

Marcia Anderson..... Special Education Aide
 Renae Bafus Business Ed
 Vicky Bledose..... Counselor
 Steve Braun Agriculture Science and Technology, Economics
 Matthew Bruns Science
 Dennis Carlson Custodian
 Jenette Dunworth..... Math, Yearbook
 Ron Goble English, Social Studies
 Sue Hand Special Education Aide
 Darlys Hokanson..... Librarian
 Rachel Lyon English, Reading
 Brad Malm Principal
 William McFall Science, Math
 Mark Murdock Music
 Lisa Nelson Art, English, Speech
 Janet Schetzle..... Secretary, Registrar
 Ron Stearns Maintenance Supervisor
 James Stoner Physical Education, Health, Drivers Ed
 Grant Stormo Custodian
 Fred Sonnenberg Custodian
 Kate Wagner Special Education Aide
 Johna Walden..... Math
 April Weber..... Social Studies
 Jill Webler Special Education Aide
 Guy Wells Physical Education, Spanish, Speech
 Faye Williams Special Education

SUPERINTENDENT

Dr. Bruce Bradberry

BOARD OF TRUSTEES

Wendy Fredrickson	1675 Hwy. 99 Troy, ID 83871	Home: 835-2342 Work: 743-1537 Fax: 750-0572 E-mail: lwsserco@netzero.net
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John Menter	109 S. Pine St. Troy, ID 83871	Home: 835-5039 Work: 882-7490 E-mail: menters@tds.net

ADVISORS AND COACHES 2009-2010

Class Advisors:

12 th	Lisa Nelson
11 th	Jenette Dunworth
10 th	Mark Murdock
9 th	Guy Wells
8 th	Renaef Bafus
7 th	Bill McFall

Athletic Director.....James Stoner

Cross Country	April Weber
Assistant.....	Mark Murdock
Football	Rob Bafus
Assistant.....	Ben Snodgrass
Volleyball.....	Tera Stoner
Assistant.....	Brandon Laudon
Basketball (Boys).....	Guy Wells
Assistant.....	TBA
Basketball (Girls).....	Lindy Wells
Assistant.....	Ben Snodgrass
Baseball.....	Jeff Nelson
Assistant.....	TBA
Softball	Duane Eads
Track	Ed Coulter
Junior High Football	Kyle Payne
Junior High Volleyball	Tera Stoner
Junior High Basketball (Boys).....	Guy Wells
Junior High Basketball (Girls).....	Lindy Wells
Cheerleading	Alyson Cassel
Business Professionals of America	Renaef Bafus
F.F.A.	Steve Braun
T-Club	Guy Wells
Pep Band	Mark Murdock
Drama Club	April Weber
National Honor Society.....	April Weber
Year Book	Jenette Dunworth
Student Council.....	Jenette Dunworth
Ski Club.....	Steve Braun
Knowledge Bowl.....	Rusty Goble & Faye Williams

2009-2010
TROY JR/SR HIGH SCHOOL

HANDBOOK ACKNOWLEDGEMENT

I hereby acknowledge receipt and review of the Troy Jr/Sr High School Handbook for the 2009-2010 school year. I understand the information and policies as explained in the handbook.



Student Signature

Date

As a parent/guardian of the above signed student, I hereby acknowledge receipt and review of the Troy Jr/Sr High School Handbook for the 2009-2010 school year. I understand the information and policies as explained in the handbook. Furthermore, (**check one of the following:**)

1. _____ I give consent for my student's basic contact information to be given to military and college recruiters. (For high school students only)
2. _____ I do not give consent for my student's basic contact information to be given to military and college recruiters. (For high school students only)



Parent/Guardian Signature

Date

ACCEPTABLE COMPUTER AND NETWORK USE CONTRACT

I understand and will abide by the Internet Use Agreement as published in the Troy School Handbook.

I further understand that any violation of the regulations is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges will be revoked, school disciplinary action may be taken, and/or appropriate legal action.



Student Name (Please Print)

Date

PICTURE RELEASE

I hereby grant permission for my child to be photographed or videotaped while in activities connected with Troy Jr/Sr High School. Pictures and videotape may appear in newspaper articles, Troy web page, Troy television station, brochures, or publications approved by school administration.



Parent/Guardian Signature

Date